



# Enhancing the National Cycle Network

13<sup>th</sup> June 2024

Cover Photo: Circus of Lights Glow Parade by Think Circus, Craigmillar  
Edinburgh. Photo credit: Colin Hattersley

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We work for and with communities, helping them come to life  
by walking, wheeling and cycling to create healthier places and  
happier lives for everyone. [www.sustrans.org.uk](http://www.sustrans.org.uk)

Registered charity no. 326550 (England and Wales)  
SC039263 (Scotland).





# About ArtRoots

ArtRoots allows communities to make aesthetic improvements to the National Cycle Network (NCN). We provide grants towards projects that will enhance spaces, aiming to encourage active travel.

ArtRoots empowers communities to plan and deliver what they want and how to make it happen. Sustrans Scotland provides funding for projects, and the ArtRoots officer will support them with advice and help where required.

The key point to ArtRoots is that the community manages the project and shapes the outcome. Engaging and delivering locally is essential to a successful project. Communities play a crucial role in encouraging active travel and by making areas more enjoyable or interesting to travel through.

By increasing walking, wheeling and cycling, traffic congestion is reduced, public health improves, and carbon emissions and air pollution is lowered.

This document provides an overview of the key elements to consider before applying for the fund. Further information about existing and past ArtRoots projects can be viewed on the ArtRoots interactive map. [Click here.](#)

The ArtRoots Fund is funded by the Scottish Government.



6. The grants offered are for services or goods completed and invoiced or purchased between June 2024 and

7. Preference will be given to applications from artists who have been successful in the past.





3. No part of the grant shall be used to support any activity carried out, or material published by the grantee, which is partly political in intention, use, or presentation, or appears to be designed to affect support for a political
  4. In carrying out the project, recipients must comply with all
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1.  
for example, a planning permission, if you are installing an artwork or an event permission if you are organising an event. Please confirm with your council whether you will need permission for your proposed project and
  2.  
application. If not applicable, an explanation must be

## **Community Involvement**

1. Evidencing community involvement is a crucial element of the fund. Applicants must describe what communities are engaged and in what way they will participate in the
2. Applicants will be asked to provide any relevant examples of previous community engagement and/or examples of working with local organisations.







3. A grant claim form with appropriate account details must be completed on the Project Portal and authorised by two representatives of the project before any of the funds will
  
4. Copies of quotes, receipts or paid invoices must be attached to the authorised form which equate to the sum of the entire project proposal and not just the grant





	collate your responses once approval has been received for your EOI.	
<b>4. Full bid</b>	Electronic applications to be submitted via the Portal.	26 <sup>th</sup> July 2024
<b>5. Award</b>	All applicants notified of application outcome whether successful or not.	2 <sup>nd</sup> August 2024
<b>6. Documentation</b>	If successful, Sustrans Scotland will offer a grant and issue two copies of the grant agreements signed by Sustrans Director. The applicant will return their countersigned copy to Sustrans Scotland, keeping the other one for their records.	8 <sup>th</sup> August 2024

<b>7. Grant claims</b>	Completed grant claim forms returned to Sustrans	15 <sup>th</sup> August 2024
<b>8. Project completed and project funds</b>	All project funds spent.	13 <sup>th</sup> September 2024

**9. Final project** Final project report (template provided) including before and after photos and





**Please Note:** These are not exhaustive lists and applications can include things which do not appear here. Please contact us to discuss your ideas.

All applications will be considered on merit of the potential impact and sustainability of the grants spend as well as funding

We are grounded in communities and believe that grassroots support combined with political leadership drives real change, fast.

Join us on our journey: [www.sustrans.org.uk](http://www.sustrans.org.uk)